

HEADQUARTERS  
UNITED STATES EUROPEAN COMMAND  
UNIT 30400  
APO 09131-0400

STAFF MEMORANDUM  
NUMBER 30-7

11 June 2003

**PERSONNEL**

Joint Professional Military Education Phase II Training Enroute Policy

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1. **Summary.** To establish policy and procedures for the timing of Joint Professional Military Education Phase II (JPME-II) for personnel assigned to Headquarters United States European Command (HQ USEUCOM).
  2. **Applicability.** This Memorandum applies to all personnel assigned to HQ USEUCOM.
  3. **Suggested Improvements.** The USEUCOM Manpower, Personnel and Administration Directorate (ECJ1) is the proponent for this memorandum, and suggested improvements should be forwarded to HQ USEUCOM, ATTN: ECJ1-PS, Unit 30400, APO AE 09131-0400.
  4. **References.**
    - a. Title 10, Chapter 36, Section 619a, and Chapter 58, United States Code
    - b. DoD Instruction 1300-20, "DoD Joint Officer Management Program Procedure," 20 Dec 96.
    - c. CJCS Instruction. 1800.01, "Officer Professional Military Education Policy," 1 Dec 00.
  5. **Responsibilities.**
    - a. ECCC establishes JPME-II policy for HQ USEUCOM.
    - b. ECCS is the waiver authority for this policy.
    - c. ECJ1-P identifies Joint Duty Assignment List (JDAL) billets encumbered by USEUCOM officers rotating within 12 months, and in coordination with staff directorates and agencies, submits requisitions to appropriate Service personnel functions for backfills. ECJ1 ensures services schedule qualified in-bound officers for JPME-II enroute to the maximum extent possible.
      - (1) Officers who have previously completed JPME-II, either via attendance at Armed Forces Staff College, or graduates of National War College (NWC) or Industrial College of the Armed Forces (ICAF), are not subject to this SM.
      - (2) Officers who have not completed JPME-Phase I are not eligible for JPME-II.

d. Directorates/Special Staffs will:

- (1) Work with ECJ1 to ensure timely requisitions to replace out-bound officers.
- (2) Ensure timing of out- and in-bound officers does not create an unmanageable gap.
- (3) When mission dictates, request waivers to the requirements of this SM based upon the guidance contained herein.

6. **Policies and Procedures.**

a. It is USEUCOM policy that, to the maximum extent possible, field grade officers will attend JPME-II enroute during Permanent Change of Station (PCS) to EUCOM.

(1) The purpose of JPME-II is to prepare officers for the planning and execution of integrated employment of land, sea, and air forces across the full range of military operations. Graduates of JPME-II enroute will begin their joint tour better prepared to apply their knowledge of service capabilities and the unity of effort across Service, interagency, non-governmental and multinational lines.

(2) Accomplishing JPME-II enroute to EUCOM avoids the disruption of joint tours of duty associated with TDY-and-return attendance and ensures optimal use of the educational exposure.

(3) Position gaps caused by the timing of in- and out-bound officer rotations should not be the sole justification to deny enroute JPME II attendance. Mission requirements and officer joint education must both be given equal consideration.

(4) Members being assigned to the EUCOM SJFHQ should be considered a high priority for enroute JPME II attendance.

b. Requests for waivers to this enroute attendance policy to send officers to JPME-II in a TDY-and-return status must be endorsed by the Director/Chief of the Special Staff. In such cases, officers must complete JPME-II prior to completing their first year of assignment on the EUCOM staff. Waiver requests must be staffed through ECJ1-P to ECCS for decision.

(1) Officers who arrived in EUCOM prior to the effective date of this SM, and are currently beyond their first year of assignment at EUCOM, may be considered for TDY-and-return attendance waivers. However, Directors must consider the value of sending officers to JPME-II and the impact of the 90-day vacancy on the mission.

(2) Officers who PCS to EUCOM during the fall cycle of rotations (Sep - Nov) may be considered for waivers. JPME-II is not available during this period and officers may be afforded the opportunity to attend the Winter (Jan-Mar) or Spring (Apr – Jun) classes, within the first year on staff.

11 June 2003

SM 30-7

FOR THE COMMANDER:

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